

MEETING MINUTES

MEETING TITLE: Golden Plains Wind Farm Community Reference Group **DATE:** 6.00pm, Thursday 20 June, 2019

LOCATION: Rokewood Memorial Hall, 66 Ferrars St, Rokewood

PRESENT: Pam Bailey, Margaret Bufton, Nicole Griffith, Robert Hill, Halleshia Rumler, Wayne Terry, Bryan Vincent, Sophie Whitlock, Kelly McCarthy (WestWind), Geoff Adams (WestWind), Paula Lawrence (Facilitator)(from 6.45pm).

APOLOGIES: Nil

1. INTRODUCTION

2. PROJECT UPDATE

- 2.1. Kelly provided a brief project update to the group
 - 2.1.1. Upcoming open day at the Rokewood Hall. Please help spread the word.
 - 2.1.2. Drilling rigs will be out on site over the next two weeks.
 - 2.1.3. Pop up office at the Hesse centre – First Thursday of every month. Begins Thursday 1 August, 2019
- 2.2. Kelly asked for ideas on where the open day could be promoted. Some good ideas included:
 - 2.2.1. School newsletter, Dereel Facebook page, Cape Clear post office and school newsletter, Winter Harvest Festival (Dereel 29 June, Rokewood 2 July), Shelford notice board, Hesse Centre, Rokewood post office and shop, Anton at the mechanics.
- 2.3. Nicole suggested a sausage sizzle could be held on the day. Run by a local group as a fundraiser. Halleshia suggested a children's craft corner to occupy the younger visitors to open day. Geoff to follow up on both.

ACTIONS	RESONSIBILITY	DATE
Deliver open day information to various locations.	Geoff	25 June
Check on suitability of sausage sizzle for open day	Geoff	25 June
Arrange children's corner for open day	Geoff	19 July

3. GENERAL FEEDBACK FROM THE COMMUNITY

- 3.1. Some concern from parents regarding wind farm impact on the school students. Would be good to get some further information to kinder and school parents: noise, shadow flicker, bus routes.
- 3.2. What's happening with the roads? Will they be upgraded?

ACTIONS	RESONSIBILITY	DATE
Investigate possibility of FAQ page on website to respond to questions	Geoff	25 June
Arrange further information and deliver to school parents	Geoff	15 July

4. COMMUNITY BENEFIT FUND GUIDELINES

- 4.1. Paula asked for feedback on the draft Community Benefit Fund Guidelines.
 - 4.1.1. The group worked through the document and made suggestions.
 - 4.1.2. Special thanks to Rob for a very detailed review of the draft.
- 4.2. It was agreed the group would confirm the changes and approve the guidelines via email.
- 4.3. Once confirmed, applications will open. The aim is to have the applications open in time for the 20 July open day.
- 4.4. Some excellent suggestions were suggested for the beginnings of a 'Contract of Grant' document, as well as some questions to ask of the applicants when reviewing submissions. These will be kept to use at a later date.

ACTIONS	RESONSIBILITY	DATE
Amend the draft with suggested changes and send to group for confirmation and approval.	Geoff	25 June

5. TASK UPDATES

TASK	ASSIGNED TO	Estimated Start Date	Estimated Finish Date	Status
Collate a list of community groups covered by the CRG area. Identify the individual CRG members involved in each community group.	Geoff	29 May	2 July	Ongoing
Check on availability of grant writing program through GP Council.	Geoff	29 May	11 June	
Develop draft Community Benefit Fund Guidelines for review by CRG.	Geoff/Kelly	29 May	11 June	Complete
List of other grant opportunities, including possibility of a visit from organisations like Bendigo Bank.	Geoff	29 May	11 June	Begun discussions with council
Investigate possibility of WestWind providing grant writing assistance.	Geoff	24 May	19 June	Complete. Unavailable.
Arrange CBF email address.	Geoff/Kelly	29 May	19 June	Complete.
Deliver open day information to various locations.	Geoff	24 June	25 June	
Check on suitability of sausage sizzle for open day	Geoff	24 June		Begun
Arrange children's corner for open day	Geoff	24 June	19 July	Begun
Investigate possibility of FAQ page on website to respond to questions	Geoff	24 June	25 June	Complete.
Arrange further information and deliver to school parents	Geoff/Kelly	24 June	15 July	Begun
Amend the draft with suggested changes and send to group for confirmation and approval.	Geoff	24 June	25 June	

MEETING CLOSE: 8.00pm

NEXT MEETING: To be decided.